



*The Niagara Catholic District School Board through
the charisms of faith, social justice, support and leadership,
nurtures an enriching Catholic learning community for all
to reach their full potential and become living witnesses of Christ.*

AGENDA AND MATERIAL

BOARD MEETING

**TUESDAY, NOVEMBER 24, 2020
6:30 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*



SEEDS OF FAITH
MASS • MERCY • MISSION
2018-2021

8:30 p.m. Timed In Camera Item

A. ROUTINE MATTERS

1. Opening Prayers – Trustee Prince -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Minutes of the Board Meeting
 - 5.1 October 27, 2020 A5.1
 - 5.2 November 10, 2020 A5.2
6. Consent Agenda Items
 - 6.1 Unapproved Minutes of the Committee of the Whole Meeting of November 10, 2020 and Consideration of Recommendations A6.1
 - 6.1.1 Leadership Pathways Policy (203.4) A6.1.1
 - 6.1.2 Dress Code – Secondary Uniform – Safe Schools Policy (302.6.6) A6.1.2
 - 6.1.3 Elementary Standardized Dress – Safe Schools Policy (302.6.10) A6.1.3
 - 6.1.4 Niagara Catholic Parent Involvement Committee Policy (800.7) A6.1.4
 - 6.2 Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of September 10, 2020 A6.2
 - 6.3 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of October 7, 2020 A6.3
 - 6.4 In-Camera Agenda Items F1, F2, F4.1, F4.2, F5, F5.1, F7 & F8 -

B. DELEGATIONS/PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. Facilities Services Environmental Initiatives: EcoSchools Program Overview – Clark Euale C1
2. Financial Report as at October 31, 2020 – Giancarlo Vetrone C2

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence -
2. Report on Trustee Conferences Attended -

- 3. General Discussion to Plan for Future Action -
- 4. Trustee Information
 - 4.1 Calendar of Events – December 2020 D4.1
 - 4.2 OCSTA 2021 Virtual Catholic Trustees Seminar D4.2
- 5. Open Question Period
(The purpose of the Open Question Period is to allow members of the Catholic school supporting public to ask about items on that night's public agenda or any previous agendas, and the Board to answer and react.)

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

G. REPORT ON IN CAMERA SESSION

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
NOVEMBER 24, 2020**

PUBLIC SESSION

**TITLE: MINUTES OF THE BOARD MEETING OF
OCTOBER 27, 2020**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of October 27, 2020, as presented.



MINUTES OF THE BOARD MEETING

TUESDAY, OCTOBER 27, 2020

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, October 27, 2020, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Chair Fera.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Huibers

2. Roll Call

Chair Fera noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			
Student Trustees				
Luca DiPietro	✓			
Sydney Yott	✓			

The following staff were in attendance:

Camillo Cipriano, Director of Education; **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Kimberly Kinney**, **Gino Pizzoferrato**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Prince

Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of October 27, 2020, as presented.

CARRIED

4. Declaration of Conflict of Interest

Disclosures of Interest were declared by Trustees Huibers, Moody and Fera with Item F9.3 of the In Camera Agenda. These trustees have family members who are employees of the Board. They left the meeting during discussion of this item.

5. Approval of Minutes of the Board Meeting

5.1 September 29, 2020

Moved by Trustee Turner

Seconded by Trustee Huibers

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of September 29, 2020, as presented.

CARRIED

5.2 October 13, 2020

Moved by Trustee Turner

Seconded by Trustee Huibers

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of October 13, 2020, as presented.

CARRIED

6. Consent Agenda Items

Trustee Burtnik requested Item F7 be held. This item will be discussed during the In Camera Session of the agenda.

6.1 Unapproved Minutes of the Committee of the Whole Meeting of October 13, 2020 and Consideration of Recommendations

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of October 13, 2020, as presented.

6.1.1 Equity and Inclusive Education Policy (100.10)

THAT the Niagara Catholic District School Board approve the Equity and Inclusive Education Policy (100.10), as presented.

6.1.2 Retirement and Service Recognition Celebration Policy (201.2)

THAT the Niagara Catholic District School Board approve the Retirement and Service Recognition Celebration Policy (201.2), as presented.

6.1.3 Volunteer Recognition Policy (800.4)

THAT the Niagara Catholic District School Board approve the Volunteer Recognition Policy (800.4), as presented.

6.1.4 Revised Secondary School Year Calendar 2020-2021

THAT the Niagara Catholic District School Board approve the Revised Secondary School Year Calendar for the 2020-2021 school year.

6.1.5 Welcoming and Supporting International Students During COVID-19

THAT the Niagara Catholic District School Board maintain its long-standing commitment to its International Education Program by continuing to welcome and support our international students during the COVID-19 pandemic, in compliance with the guidelines outlined by the Ontario Ministry of Education and the Federal Government of Canada.

6.2 Approved Minutes of the Audit Committee Meeting of June 19, 2020

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Audit Committee Meeting of June 19, 2020, as presented.

6.3 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of September 9, 2020

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of September 9, 2020, as presented.

6.4 In-Camera Items F1, F2, F4, F5, F6, F8 & F12.1

Moved by Trustee Sicoli
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board adopt the consent agenda items.
CARRIED

B. DELEGATIONS/PRESENTATIONS

Nil

C. COMMITTEE AND STAFF REPORTS

1. Virtual School Update

Ted Farrell, Superintendent of Education highlighted the Virtual School Update and introduced Chris Boyer, Principal of the Niagara Catholic Virtual Elementary School and Adel Filice, Principal of the Niagara Catholic Virtual Secondary School.

Mr. Boyer and Ms. Filice presented an update on the Niagara Catholic Elementary and Secondary Virtual Schools.

Mr. Boyer and Ms. Filice answered questions of Trustees.

Director Cipriano expressed gratitude to Senior Staff, Mr. Boyer, Ms. Filice and their staff for their dedication and commitment.

2. 2019-2020 Unaudited Year-End Financial Results

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the 2019-2020 Unaudited Year-End Financial Results for information.

Superintendent Vetrone answered questions of Trustees.

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Nil

2. Report on Trustee Conferences Attended

Student Trustee Luca DiPietro provided highlights of the OSTA-AECO Fall General meeting he and fellow Student Trustee Sydney Yott attended virtually.

3. General Discussion to Plan for Future Action

3.1 Education Development Charges Public Meeting – November 10, 2020 5:30 p.m.

Director Cipriano provided information regarding the Education Development Charges Public Meeting taking place on November 10, 2020 at the Catholic Education Centre beginning at 5:30 p.m.

Moved by Trustee Burtnik

Seconded by Trustee Prince

THAT the Niagara Catholic set aside the requirements for delegation related to Education Development Charges for the November 10, 2020 and November 24, 2020 EDC Public meetings.

CARRIED

4. Trustee Information

4.1 Calendar of Events – November 2020

Director Cipriano highlighted the Calendar of Events for November 2020 and the Policy Committee noted that the November Policy Committee meeting has been cancelled.

4.2 Draft Letter to Premier Ford and Stephen Lecce

As requested by the Board on October 13, 2020, Director Cipriano presented the draft letter addressed to Premier Ford and Minister Lecce regarding the issue of declining confidence in publicly funded Catholic education.

Discussion took place and edits were made to the letter.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee Prince

Seconded by Trustee Turner

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 7:23 p.m. and reconvened at 8:21 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Sicoli

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of October 27, 2020.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Sicoli

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of September 29, 2020, as presented.

CARRIED (Item F1)

Moved by Trustee Sicoli

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of October 13, 2020, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Sicoli

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of September 29, 2020, as presented.

CARRIED (Item F4)

Moved by Trustee Sicoli
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of October 13, 2020, as presented.

CARRIED (Item F5)

The following motions were reported from the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of October 27, 2020:

Moved by Trustee Sicoli
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F6

CARRIED (Item F6)

Moved by Trustee Sicoli
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F12.1

CARRIED (Item F12.1)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Sicoli
Seconded by Trustee Prince

THAT the October 27, 2020 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 8:22 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **October 27, 2020**.

Approved on **November 24, 2020**.

Frank Fera
Chair of the Board

Camillo Cipriano
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
NOVEMBER 24, 2020**

PUBLIC SESSION

**TITLE: MINUTES OF THE BOARD MEETING OF
NOVEMBER 10, 2020**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of November 10, 2020, as presented.



MINUTES OF THE SPECIAL BOARD MEETING

TUESDAY, NOVEMBER 10, 2020

Minutes of the Special Meeting of the Niagara Catholic District School Board, held on Tuesday, November 10, 2020 at 8:30 p.m. in the Father Kenneth Burns c.s.c Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 9:30 p.m. by Chair Fera.

A. ROUTINE MATTERS

1. **Opening Prayer**

Opening Prayer were led by Trustee Prince.

2. **Roll Call**

Chair Fera noted that Trustee Moody was excused.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody				✓
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			

The following staff were in attendance:
Camillo Cipriano, Director of Education

3. Approval of the Agenda

Moved by Trustee Prince
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Agenda of the Special Board Meeting of November 10, 2020, as presented.

CARRIED

Moved by Trustee Burtnik
Seconded by Trustee Huibers

THAT the Niagara Catholic District School Board be extended past 9:30 p.m.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

B. BUSINESS IN CAMERA

Moved by Trustee Fera
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Special Board Meeting at 9:35 p.m. and reconvened at 11:00 p.m.

C. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Fera
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Special Board Meeting of November 10, 2020.

CARRIED

Moved by Trustee Sicoli
Seconded by Trustee Turner

THAT the Niagara Catholic District School Board of Trustees do not find that Trustee Moody was in breach of the Trustee Code of Conduct.

DEFEATED

Moved by Trustee Burkholder
Seconded by Trustee Burtnik

THAT Trustee Moody was found in breach of the Trustee Code of Conduct.

CARRIED

Moved by Trustee Burtnik
Seconded by Trustee Burkholder

THAT a letter of censure be presented to Trustee Moody outlining Board processes, protocols and expectations when entering all school board buildings and sites and to uphold the Trustee Code of Conduct at all times.

CARRIED

D. MOMENT OF SILENT REFLECTION FOR LIFE

E. ADJOURNMENT

Moved by Trustee Prince
Seconded by Trustee Burtnik

THAT the November 10, 2020 Special Meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 11:42 p.m.

Minutes of the Special Meeting of the Niagara Catholic District School Board held on **November 10, 2020.**

Approved on the **November 24, 2020.**

Frank Fera
Chair of the Board

Camillo Cipriano
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
NOVEMBER 24, 2020**

PUBLIC SESSION

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE
WHOLE MEETING OF NOVEMBER 10, 2020**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of November 10, 2020, as presented.

The following recommendations are being presented for the Board's consideration from the Committee of the Whole Meeting of November 10, 2020:

6.1.1 Leadership Pathways Policy (203.4)

THAT the Niagara Catholic District School Board approve the Leadership Pathways Policy (203.4), as presented.

6.1.2 Dress Code – Secondary Uniform – Safe Schools Policy (302.6.6)

THAT the Niagara Catholic District School Board approve the Dress Code – Secondary Uniform – Safe Schools Policy (302.6.6), as presented.

6.1.3 Elementary Standardized Dress – Safe Schools Policy (302.6.10)

THAT the Niagara Catholic District School Board approve the Elementary Standardized Dress – Safe Schools Policy (302.6.10), as presented.

6.1.4 Niagara Catholic Parent Involvement Committee Policy (800.7)

THAT the Niagara Catholic District School Board approve the Niagara Catholic Parent Involvement Committee Policy (800.7), as presented.



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, NOVEMBER 10, 2020

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, November 10, 2020 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:46 p.m. by Vice-Chair Sicoli.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Moody

2. Roll Call

Vice-Chair Sicoli noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			
Student Trustees				
Luca DiPietro	✓			
Sydney Yott	✓			

The following staff were in attendance:

Camillo Cipriano, Director of Education; **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Kimberly Kinney**, **Gino Pizzoferrato**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Prince

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of November 10, 2020, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the Agenda.

5. Approval of Minutes of the Committee of the Whole Meeting of October 13, 2020

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of October 13, 2020, as presented.

CARRIED

6. Consent Agenda Items

Trustee Sicoli requested Item 6.1 be held and Trustees Prince and Burkholder requested Item 6.4 be held. These items were moved to Committee and Staff Reports Section C of the agenda.

6.1 Unapproved Minutes of the Policy Committee Meeting of October 27, 2020

Moved to Section C6

6.2 Approval of Policies

6.2.1 Leadership Pathways Policy (203.4)

THAT the Policy Committee recommend to the Committee of the Whole approval of the Leadership Pathways Policy (203.4), as presented.

6.2.2 Dress Code – Secondary Uniform – Safe Schools Policy (302.6.6)

THAT the Policy Committee recommend to the Committee of the Whole approval of the Dress Code – Secondary Uniform – Safe Schools Policy (302.6.6), as presented.

6.2.3 Elementary Standardized Dress – Safe Schools Policy (302.6.10)

THAT the Policy Committee recommend to the Committee of the Whole approval of the Elementary Standardized Dress – Safe Schools Policy (302.6.10), as presented.

6.2.4 Niagara Catholic Parent Involvement Committee Policy (800.7)

THAT the Policy Committee recommend to the Committee of the Whole approval of the Niagara Catholic Parent Involvement Committee Policy (800.7), as presented.

6.3 2020-2021 Parents Reaching Out (PRO) Grants

Presented for information.

6.4 Annual Reports for Catholic School Councils and the Niagara Catholic Parent Involvement Committee 2019-2020

Moved to Section C7

6.5 Staff Development Department Professional Development Opportunities

Presented for information.

6.6 Capital Projects Progress Report Update

Presented for information.

6.7 In Camera Items F1 and F3

Moved by Trustee Turner

THAT the Committee of the Whole adopt consent agenda items.

CARRIED

B. PRESENTATIONS

Nil

C. COMMITTEE AND STAFF REPORTS

1. COVID-19 Reopening Plan Update

Director Cipriano presented the COVID-19 Reopening Plan update.

Director Cipriano answered questions of Trustees.

2. Committee of the Whole System Priorities and Budget 2020-2021 Update

Director Cipriano presented Committee of the Whole System Priorities and Budget 2020-2021 Update.

Members of senior staff answered questions of Trustees.

3. Planning Time

Kimberly Kinney, Superintendent of Education presented the Planning Time report.

Superintendent Kinney answered questions of Trustees.

The Board confirmed that this report be presented for information purposes.

4. Accountability Financial Report 2020-2021

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Accountability Financial Report 2020-2021.

5. Monthly Updates

5.1 Student Trustees' Update

Luca DiPietro and Sydney Yott, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

5.2 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Kinney

- Superintendent Kinney noted she had the opportunity to visit Mary Ward Catholic Elementary School, one of the EarlyON Centres. Due to the shutdown, the three centres were forced to provide their services virtually and have been offering amazing and engaging programs from Monday to Saturday. The feedback from parents has been extremely positive and growing rapidly. She encouraged Trustees to check out their website and posts.

Superintendent Kinney answered questions of Trustees.

6. Consent Agenda Item A6.1 – Unapproved Minutes of the Policy Committee Meeting of October 27, 2020

Discussion took place regarding the dialogue of Administrative Operational Procedures not reflected in the Policy Committee meeting minutes of October 27, 2020.

Minutes will be brought back to the Policy Committee to reflect the conversation regarding the shift of responsibility for Administrative Operational Procedures.

Discussion took place regarding the statement of the Director of Education issuing Administrative Operational Procedures.

7. Consent Agenda Item A6.4 – Annual Reports for Catholic School Councils and the Niagara Catholic Parent Involvement Committee 2019-2020

Superintendent Lee Ann Forsyth-Sells answered questions of Trustees.

D. INFORMATION

1. Trustee Information

Nil

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1** Director Cipriano highlighted the changes made to Ontario Regulation 463/97 to allow for the resumption of fully electronic meetings effective immediately until November 30, 2021. As a result Director Cipriano proposed that the December 15, 2020 Board meeting be virtual to allow sufficient time to update the Father Burns Board room.
- 1.2** Director Cipriano noted that with the Vision 2020 coming to its conclusion in 2021 the board will need to focus on implementing the new System Priorities.

F. BUSINESS IN CAMERA

Moved by Trustee Huibers

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 8:32 p.m. and reconvened at 9:25 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Huibers

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of November 10, 2020.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee Turner

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on October 13, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Turner

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on October 13, 2020, as presented.

CARRIED (Item F3)

Moved by Trustee Moody

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F4 of the In Camera Agenda.

CARRIED (Item F4)

H. ADJOURNMENT

Moved by Trustee Burtnik

THAT the November 10, 2020 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:26 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on
November 10, 2020.

Approved on **December 1, 2020.**

Dino Sicoli
Vice-Chair of the Board

Camillo Cipriano
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
NOVEMBER 24, 2020**

PUBLIC SESSION

TOPIC: LEADERSHIP PATHWAYS POLICY (203.4)

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Leadership Pathways Policy (203.4), as presented.

Prepared by:	Pat Rocca, Superintendent of Education/Human Resources
Presented by:	Policy Committee
Recommended by:	Committee of the Whole
Date:	November 24, 2020



Niagara Catholic District School Board
LEADERSHIP PATHWAYS POLICY
STATEMENT OF GOVERNANCE POLICY

200 – Human Resources

Policy No 203.4

Adopted Date: June 18, 2013

Latest Reviewed/Revised Date: NIL

In keeping with the Mission, Vision and Values of the Niagara District School Board, professional development programs will continue to be developed and made available to all Niagara Catholic staff who aspire to leadership positions at the school and system levels within the Board.

Participation in the Leadership Pathway will afford staff aspiring to leadership positions, with leadership opportunities that focus on professional growth in order to further develop and enhance their current skill set experiences. This professional development opportunity is critical to developing future leaders at both the school and system levels.

Niagara Catholic's Leadership Programs provide leadership tools that allow participants to build on and enhance their current skills. Participants will acquire the servant leadership skills necessary to meet the needs of the system, as well as focus on the gift of Catholic education while deepening their own leadership skills.

It is expected that staff who participate in Niagara Catholic Leadership Programs will, on completion, have the tools to be dynamic, passionate and skilled leaders who will focus their vocation and service on the success of all students and staff.

References

- [Education Act R.S.O. 1990, Chapter E.2](#)
- [Institute for Education Leadership \(IEL\)](#)
- [Ontario Catholic Leadership Framework](#)
- [Niagara Catholic District School Board Policies/Procedures/Documents](#)
 - [Niagara Catholic District School Board Mission, Beliefs and Values](#)
 - [Employee Hiring and Selection \(Teachers\) \(203.1\) Administrative Operational Procedures](#)
 - [Catholic Leadership: Principal and Vice-Principal Selection \(202.2\) Administrative Operational Procedures](#)

Adopted Date: June 18, 2013

Revision History: Nil

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
NOVEMBER 24, 2020**

PUBLIC SESSION

**TOPIC: DRESS CODE – SECONDARY UNIFORM – SAFE SCHOOLS
POLICY (302.6.6)**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Dress Code – Secondary Uniform – Safe Schools Policy (302.6.6), as presented.

Prepared by:	Lee Ann Forsyth-Sells, Superintendent of Education
Presented by:	Policy Committee
Recommended by:	Committee of the Whole
Date:	November 24, 2020



Niagara Catholic District School Board

DRESS CODE – SECONDARY UNIFORM POLICY (Safe Schools)

STATEMENT OF GOVERNANCE POLICY

300 – Schools/Students

Policy No 302.6.6

Adopted Date: June 26, 2001

Latest Reviewed/Revised Date: February 23, 2016

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board and in accordance with the dress code requirements of the *Safe Schools Act*, all secondary schools within the Niagara Catholic District School Board will implement a secondary uniform that creates a unified sense of belonging for all students from Grades 9 to 12.

This Policy acknowledges a respect for self and others by supporting each student to actively and equitably participate fully in the Catholic learning environment through the creation of safe, inclusive and accepting school climates.

The secondary uniform promotes Catholic school identity, instills pride and spirit and supports the commitment of students to be visible Catholic role models of the Gospel Values and the Ontario Catholic School Graduate Expectations in our Catholic school communities.

All Niagara Catholic secondary school uniforms as defined in the Administrative Operational Procedures must be purchased through Board uniform suppliers in compliance with the Niagara Catholic Purchasing and Supply Chain Management Policy.

This Policy has been developed in compliance with the *Canadian Charter of Rights and Freedoms*, the *Ontario Human Rights Code* and the *Education Statutes and Regulations of Ontario*. For the purpose of this Policy, the term secondary school uniform aligns with the *Education Statutes and Regulations of Ontario* term dress code.

The Director of Education will issue *Administrative Operational Procedures* for the implementation of this policy.

References

- [*Canadian Charter of Rights and Freedoms*](#)
- [*Education Statutes and Regulations of Ontario - Regulation 298 S.23 \(1\) \(f\)*](#)
- [*Ontario Human Rights Code*](#)
- [*Safe Schools Act, 2007. Education Act S. 301 \(1\) \(3\), 302 \(3\) \(5\)*](#)
- [*Ontario Catholic School Graduate Expectations*](#)
- ***Niagara Catholic District School Board Policies/Procedures***
 - [*Elementary Standardized Dress Code Policy \(302.6.10\)*](#)
 - [*Purchasing / Supply Chain Management Policy \(600.1\)*](#)
 - [*Religious Accommodation Policy \(100.10.1\)*](#)
 - [*Fundraising \(301.4\) AOP*](#)

Adopted Date:	June 26, 2001
Revision History:	May 28, 2002 June 12, 2012 February 23, 2016

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
NOVEMBER 24, 2020**

PUBLIC SESSION

**TOPIC: ELEMENTARY STANDARDIZED DRESS – SAFE SCHOOLS
POLICY (302.6.10)**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Elementary Standardized Dress – Safe Schools Policy (302.6.10), as presented.

Prepared by:	Lee Ann Forsyth-Sells, Superintendent of Education
Presented by:	Policy Committee
Recommended by:	Committee of the Whole
Date:	November 24, 2020



Niagara Catholic District School Board

ELEMENTARY STANDARDIZED DRESS CODE POLICY **(Safe Schools)**

STATEMENT OF GOVERNANCE POLICY

300 – Schools/Students

Policy No 302.6.10

Adopted Date: November 27, 2012

Latest Reviewed/Revised Date: February 23, 2016

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board and in accordance with the dress code requirements of the *Safe Schools Act*, all elementary schools within the Niagara Catholic District School Board will implement an elementary standardized dress code that creates a unified sense of belonging for all students from Kindergarten to Grade 8.

This Policy acknowledges a respect for self and others by supporting each student to actively and equitably participate fully in the Catholic learning environment through the creation of safe, inclusive and accepting school climates.

The elementary standardized dress code promotes Catholic school identity, instills pride and spirit, and supports the commitment of students to be visible Catholic role models of the Gospel Values and the Ontario Catholic School Graduation Expectations in our Catholic school communities.

The elementary standardized dress code strives to equalize peer pressure through proper and respectful dress which is intended to be economical for all families. All Niagara Catholic elementary standardized dress code items as defined in the Administrative Operational Procedures can be purchased either through Board suppliers or through parent/guardian selected retail stores who supply the acceptable elementary standardized dress code clothing items.

This Policy has been developed in compliance with the *Canadian Charter of Rights and Freedoms*, the *Ontario Human Rights Code* and the *Education Statutes and Regulations of Ontario* and for the purpose of this Policy, the term standardized elementary dress code aligns with the *Education Statutes and Regulations of Ontario* term dress code.

The Director of Education will issue *Administrative Operational Procedures* for the implementation of this policy.

References:

- [*Canadian Charter of Rights and Freedoms*](#)
- [*Education Statutes and Regulations of Ontario - Regulation 298 S.23 \(1\) \(f\)*](#)
- [*Ontario Human Rights Code*](#)
- [*Safe Schools Act, 2007. Education Act S. 301 \(1\) \(3\), 302 \(3\) \(5\)*](#)
- [*Ontario Catholic School Graduate Expectations*](#)
- [*Niagara Catholic District School Board Policies/Procedures*](#)
 - [*Dress Code-Secondary Uniform Policy \(302.6.6\)*](#)
 - [*Purchasing / Supply Chain Management Policy \(600.1\)*](#)
 - [*Religious Accommodation Policy \(100.10.1\)*](#)
 - [*Fundraising \(301.4\) AOP*](#)

Adopted Date: November 27, 2012

Revision History: February 23, 2016

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
NOVEMBER 24, 2020**

PUBLIC SESSION

**TOPIC: NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE
POLICY (800.7)**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Niagara Catholic Parent Involvement Committee Policy (800.7), as presented.

Prepared by:	Lee Ann Forsyth-Sells, Superintendent of Education
Presented by:	Policy Committee
Recommended by:	Committee of the Whole
Date:	November 24, 2020



Niagara Catholic District School Board

NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE POLICY

STATEMENT OF GOVERNANCE POLICY

800 – Schools and Community Councils

Policy No. 800.7

Adopted Date: May 24, 2011

Latest Reviewed/Revised Date: June 21, 2016

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board recognizes the Niagara Catholic Parent Involvement Committee (NCPIC) as a regional body of representative stakeholders that supports Catholic education by providing a communication link to parents/guardians, Catholic School Councils, the Diocese, the Director of Education, and the Board.

The Niagara Catholic Parent Involvement Committee promotes, encourages, and supports parent engagement at the Board and school levels, building strong Catholic identity and community, nurturing the distinctiveness of Catholic education, and advancing student achievement and well-being of all students in the Niagara Catholic District School Board.

The Director of Education will issue [*Administrative Operational Procedures*](#) for the implementation of this Policy.

References:

- [*Ontario Regulation 330/10 School Councils and Parent Involvement Committees*](#)
- [*Parents in Partnership...A Parent Engagement Policy for Ontario Schools*](#)
- [*Education Act-Section 1*](#)
- [*OAPCE By-Law and Constitution*](#)
- [*Niagara Catholic District School Board Policies/Procedures*](#)
 - [*Board By-Laws Policy \(100.1\)*](#)
 - [*Catholic School Councils \(800.1\) AOP*](#)
 - [*Complaint Resolution Policy \(800.3\)*](#)
 - [*Niagara Catholic Parent Involvement Committee By-Laws*](#)
 - [*Trustee Expenses and Reimbursement Policy \(100.13\)*](#)

Adopted Date: May 24, 2011

Revision History: October 25, 2011
February 28, 2012
June 18, 2013
June 21, 2016

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
NOVEMBER 24, 2020**

PUBLIC SESSION

**TITLE: MINUTES OF THE NIAGARA CATHOLIC PARENT
INVOLVEMENT COMMITTEE (NCPIC) MEETING OF
SEPTEMBER 10, 2020**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of September 10, 2020 as presented for information.



**MINUTES OF THE ELECTRONIC
NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING
SEPTEMBER 10, 2020**

Minutes of the Electronic Meeting of the Niagara Catholic Parent Involvement Committee, held on Thursday, September 10, 2020 at 6:30 p.m. The Electronic Meeting was held in Compliance with the Education Act Section 207 and Ontario Regulation 463/97 Section 5.1 (2) Public Access 1-866-862-7608 Access Code 2139996#.

Chair Nohara called the meeting to order at 6:38 p.m.

A. ROUTINE MATTERS

1. Opening Prayer

Chair Nohara led the opening prayer.

2. Welcome

Chair Nohara welcomed Camillo Cipriano, Director of Education to the meeting of the Niagara Catholic Parent Involvement Committee. Chair Nohara also welcomed the two new Superintendents of Education, Kimberly Kinney and Gino Pizzoferrato as well as Clark Euale, new Controller of Facilities Services to the Niagara Catholic District School Board.

Director Cipriano stated that he was pleased to be the Director of Education of the Niagara Catholic District School Board, and thanked all stakeholders for their warm welcome. Director Cipriano also thanked the members of the Niagara Catholic Parent Involvement Committee for their commitment and support of the parent voice as partners in Catholic education and the Niagara Catholic District School Board.

3. Letters of Resignation

Chair Nohara shared that he, himself, submitted a letter of resignation as the Chair and parent member of the Niagara Catholic Parent Involvement Committee as his family has made a decision to home school for the 2020-2021 school year. Chair Nohara also shared that Heather McCluckie had also submitted her letter of resignation as a parent member, as a family decision was made to attend a private school.

Superintendent Forsyth-Sells shared that Fr. Peter Rowe had submitted a letter to Bishop Bergie requesting that a new Bishop/Diocesan Representative be selected as he has held the position since 2009.

Superintendent Forsyth-Sells, thanked Josephine Muraca-Lettieri and Leone Strilec who have come to the end of their terms and would not be returning, for their commitment and support of parent engagement and student achievement and well-being, as members of the Niagara Catholic Parent Involvement Committee throughout the years.

4. Roll Call:

Parent Members	Geographical Area	Present Electronically	Excused	Absent
Shonna Daly	Fort Erie/Port Colborne/Wainfleet	√		
Darryl Nohara (Chair)	Grimsby/Lincoln/West Lincoln/Pelham	√		
Kim Hedden	Merritton/Thorold			√
Heather McCluckie	Merritton/Thorold		√	
Marilyn Fabiano	Niagara Falls/Niagara-on-the-Lake	√		
Chris Kouroushis (Co-Chair)	Niagara Falls/Niagara-on-the-Lake	√		
Josephine Muraca-Lettieri	Niagara Falls/Niagara-on-the-Lake	√		
Jitto Tom Uthup	Niagara Falls/Niagara-on-the-Lake	√		
Rita Colling	St. Catharines	√		
Jeremy Harb	St. Catharines	√		
Kate Hingston	St. Catharines			√
Melanie Oakes-Flegg	Welland		√	
Carrie Vernelli	Welland	√		
Leone Strilec	Development and Peace		√	
Shelley Gilbert	Society of St. Vincent de Paul		√	
Fr. Peter Rowe	Bishop/Diocesan Representative		√	
Anna Racine	Special Education Advisory Committee	√		
Melissa Coleman	Secondary Student Senate Representative		√	
Trustees				
Dino Sicoli	Vice-Chair of the Board	√		
Leanne Prince	Trustee	√		

The following staff was in attendance:

Camillo Cipriano, Director of Education, Secretary/Treasurer, Lee Ann Forsyth-Sells, Superintendent of Education, Gino Pizzoferrato, Superintendent of Education, Kim Kuchar, Elementary Principal, Brad Johnstone, Secondary Principal, Josie Rocca, Support Staff and Yvonne Anderson, Recording Secretary.

Regrets: Melissa Coleman, Shelley Gilbert, Heather McCluckie, Melanie Oakes-Flegg, Fr. Peter Rowe and Leone Strilec.

5. Approval of the Agenda

Moved by: Shonna Daly

THAT the Niagara Catholic Parent Involvement Committee approve the agenda of the Niagara Catholic Parent Involvement Committee Meeting of September 10, 2020 as presented.

CARRIED

6. Declaration of Conflict of Interest

No conflict of interest was declared with any item on the agenda.

7. Approval of the Niagara Catholic Parent Involvement Committee Meeting Minutes of May 7, 2020

Moved by: Co-Chair Kouroushis

THAT the Niagara Catholic Parent Involvement Committee approve the minutes of the Niagara Catholic Parent Involvement Committee Meeting of May 7, 2020 as presented.

CARRIED

B. PRESENTATION

C. SUBCOMMITTEE REPORTS

1. Faith Formation-*Josie Rocca*

- Deferred

2. Goals/Parent Engagement Events

- Deferred

D. POLICY FEEDBACK

Chair Nohara asked for feedback on the policies currently being vetted.

1. Equity and Inclusive Education Policy (100.10)
2. Retirement and Service Recognition Celebration Policy (201.2)
3. Leadership Pathways Policy (203.4)
4. Volunteer Recognition Policy (800.4)

Members were asked to forward additional feedback to be submitted on behalf of the NCPIC to Yvonne Anderson no later than noon on Friday, September 11, 2020 or to Jennifer Pellegrini by 4:00 p.m. on Friday, September 11, 2020.

1. Dress Code-Secondary Uniform Policy (302.6.6)
2. Elementary Standardized Dress Code Policy (302.6.10)
3. Niagara Catholic Parent Involvement Committee Policy (800.7)
4. Accessibility Customer Service Policy (800.8.1)
5. Complaint Resolution Policy (800.3)

Members were asked to forward feedback to be submitted on behalf of the NCPIC to Yvonne Anderson no later than 12:00 p.m. on Wednesday, October 7, 2020 or to Jennifer Pellegrini by 4:00 p.m. on Friday, October 9, 2020.

E. CHAIR/CO-CHAIR REPORTS

1. Chair Nohara reported that Chair/Co-Chairs of parent involvement committees across Ontario were in communication with each other over the summer months, and were preparing to submit a letter to the Ministry of Education to address parental concerns regarding; safe return to school, class sizes, special education, additional staffing, remote learning and public health guidelines.
2. NCPIC Newsletter for Catholic School Councils
Co-Chair Kouroushis requested that information be provided to Principals/Vice-Principals from the Niagara Catholic Parent Involvement Committee (NCPIC) to be shared at the Catholic School Council meetings, included in school newsletters (elementary) and shared with staff and Catholic school communities. Approved.

3. Thank you letters on behalf of the NCPIC

Co-Chair Kouroushis suggested that thank you letters be sent on behalf of the Niagara Catholic Parent Involvement Committee to the parent and community members that will not be returning, and to the Niagara Catholic Senior Administrative Council retirees. Approved.

F. REPORT FROM THE DIRECTOR'S DESIGNATE SUPERINTENDENT OF EDUCATION

1. Niagara Catholic 2020-2021 System Priorities
Superintendent Forsyth-Sells invited Director of Education, Camillo Cipriano to speak to the Niagara Catholic 2020-2021 System Priorities for information.
2. Niagara Catholic Reduces Elementary Class Sizes-Media Release: September 3, 2020
Superintendent Forsyth-Sells reviewed the Niagara Catholic Reduces Elementary Class Sizes-Media Release.
3. Summary Report of the Parent Involvement Committee Chairs-April 2020
Superintendent Forsyth-Sells reviewed the summary report of the Parent Involvement Committee Chairs meeting received from the Ministry of Education and provided to all NCPIC members.
4. NCPIC Meeting Dates 2020-2021
Superintendent Forsyth-Sells reported that the NCPIC will continue to meet on a bi-monthly basis at the Catholic Education Centre from 6:30 p.m. to 8:30 p.m. There is also an option for electronic meetings.

NCPIC Meeting Dates for 2020-2021
November 5, 2020 (Terms of Office and Election of Chair)
January 7, 2021
March 4, 2021
May 6, 2021
5. NCPIC Membership 2020-2021
Superintendent Forsyth-Sells reported on the NCPIC Membership for the 2020-2021 school year.

Community Representatives

Complete application packages must be received **no later than 4:00 p.m. EST. on Wednesday, September 16, 2020.**

Parent/Guardian Representatives

Complete parent/guardian nomination forms must be received **no later than 4:00 p.m. EST., on Friday, October 9, 2020.**

6. NCPIC Financial Report
Superintendent Forsyth-Sells reported on the NCPIC financial statement for information.

Parents Reaching Out (PRO) Grants 2019-2020

Superintendent Forsyth-Sells reported that on July 6, 2020, an email was sent to the Ministry of Education requesting that the unspent 2019-2020 Parents Reaching Out (PRO) Grant funds be used to purchase Walmart gift cards to support identified Niagara Catholic families in need. On July 13, 2020, the Ministry of Education approved the request, and the Board supported 97 Niagara Catholic families.

G. COMMUNITY REPORTS

1. Development and Peace-*Nil Report*

2. Society of St. Vincent de Paul-*Chair Nohara on behalf of Shelley Gilbert*

- The sea container for Naujaat Nunavut left on Thursday, September 9, 2020. Unfortunately, due to COVID-19 only one container was sent as St. Vincent de Paul experienced a decline in donations.
- St. Vincent de Paul thrift stores are now open and accepting donations.
- St. Vincent de Paul soup kitchen in St. Catharines is still handing out bag lunches, and is working on a plan to reopen for the colder weather.
- Some of St. Vincent de Paul food banks are still closed, but clients are still being supported by area food banks.

H. SEAC REPORT-*Anna Racine*

Anna reported the SEAC met on Wednesday, September 9, 2020 and reviewed the Goals and Visions for School Year 2020-2021. SEAC is looking into a joint presentation from Dr. Sheila Bennett from Brock University and Terri Pauco from the Diocese. Dr. Bennett's presentation would discuss her work with Special Education and Terri Pauco would be discussing her concern about families that have children with special needs and not feeling welcome at church so therefore not participating in their faith. Initially this presentation was scheduled to take place in May 2020 at Denis Morris Catholic High School. The committee is hoping to schedule this Parent Out-Reach event during the 2020-2021 school year with consideration given to hosting virtually due to the COVID-19 restrictions. Once finalized, an invitation will be sent to all parents/guardians.

- Working Sub-Committees that gather after the meeting
 - Policy Committee – Through a SEAC eye
 - Survey Committee – Survey to Parents
 - Communication Committee – SEAC Brochure
 - Ministry Reports Committee – looking at the Ministry's guidelines

Anna also reported that one of the on-going goals, of SEAC is to provide a monthly SEAC update to Principals to share the information at Catholic School Council Meetings and to include in the school newsletters.

I. BISHOP/DIOCESAN REPORT-*Fr. Peter Rowe*

- Nil Report

J. STUDENT SENATE REPORT

- Nil Report

K. STAFF REPORTS-*Kim Kuchar and Brad Johnstone*

Good news and updates from the elementary and secondary schools were provided for information.

L. TRUSTEE REPORTS

Trustee Prince

Trustee Prince thanked the previous senior administrative team for providing the framework in which we opened schools and welcomed new staff including Director Cipriano, Superintendents of Education, Kim Kinney, and Gino Pizzoferrato and Clark Euale, Controller of Facilities Services.

Trustee Prince thanked Chair Nohara and Co-Chair Kouroushis for representing the parent voice and NCPIC on the school reopening taskforce.

Trustee Prince, emphasized that yes the buildings may look different, but like every year students and staff return to a feeling of community, welcoming atmosphere and we are joined by our faith. We as a Board of Trustees are excited for the 20/21 school year and all that will come with it. We will continue to lean on each other and grow together.

Trustee Sicoli

Trustee Sicoli reported that earlier today, Chair Fera and himself were in attendance when Ontario's Minister of Education Stephen Lecce and Niagara West MPP and parliamentary assistant to the Minister of Education, Sam Oosterhoff visited St. Elizabeth Catholic Elementary School in Wainfleet to announce a new joint elementary school between the District School Board of Niagara (DSBN) and Niagara Catholic District School Board (NCDSB).

M. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS/NEW BUSINESS

N. NEXT MEETING: Thursday, November 5, 2020 at 6:30 p.m.

NCPIC members will be notified if this will be an in person or electronic meeting.

O. CLOSING PRAYER: Chair Nohara led the closing prayer with special intentions for the passing of Shelley Gilbert's father.

P. ADJOURNMENT

Moved by: Josephine Muraca-Lettieri

THAT the September 10, 2020 meeting of the Niagara Catholic Parent Involvement Committee be adjourned.

CARRIED

This meeting was adjourned at 8:07 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
NOVEMBER 24, 2020**

PUBLIC SESSION

**TOPIC: APPROVED MINUTES OF THE SPECIAL EDUCATION
ADVISORY COMMITTEE (SEAC) MEETING OF
OCTOBER 7, 2020**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of October 7, 2020, as presented for information.



MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING WEDNESDAY, OCTOBER 7, 2020

Minutes of the Meeting of the Special Education Advisory Committee held on **Wednesday, October 7, 2020**, at 6:30 pm Electronic Meeting in Compliance with Education Act Section 207 and Ontario Regulation 463/97 Section 5.1 (2) Public Access 1-647-749-124 (Tolls), Conference ID # 745 739 256

Chair Racine called the meeting to order at 6:30 pm.

A. ROUTINE MATTERS

1. Opening Prayers

- Chair Racine led opening prayers

2. Roll Call

Members	Affiliations	Yes	Excused
Harvey, Dorothy	Niagara Children's Centre		✓
Helmeczi, Bill	Pathstone Mental Health	✓	
Howcroft, Andrew	Community Living Welland/Pelham	✓	
Huxley, Kelsey	Indigenous Community Member		✓
Jacques, Michael	Community Living Welland Pelham	✓	
Murphy, Karen	Autism Ontario Niagara Region Chapter		✓
Palombo, Pina	Down Syndrome Niagara	✓	
Racine, Anna	Community Member	✓	
Smith, Lorraine	Mainstream	✓	
Smith, Rita	Community Living Port Colborne/Wainfleet	✓	
Zoelman, Madeline	Learning Disabilities Association of Niagara Region	✓	
Burtmik, Kathy	• Board Trustee of St. Catharines	✓	
Butera, Serena	• Student Senate Representative	✓	
Fera, Frank	• Chair of the Board	✓	
Filice, Adele	• Principal, Secondary	✓	
Kerho, Chris	• Principal, Elementary	✓	

The following staff members were in attendance:

Gino Pizzoferrato, Superintendent of Education, **Camillo Cipriano**, Director of Education, **Danny Giancola**, Coordinator of Special Education, **Vincent Mancuso**, Behaviour Resource Teacher, and **Jennifer Lanese**, Recording Secretary/Administrative Assistant to Superintendent Pizzoferrato.

3. Approval of the Agenda

- Moved by Andrew Howcroft
- Seconded by Pina Palombo

THAT THE Special Education Advisory Committee approves the Agenda of the Special Education Advisory Committee Meeting of **October 7, 2020.**

CARRIED

4. Disclosure of Interest

- No Disclosures of Interest were declared with any items on the Agenda.

5. Approval of Minutes of the Special Education Advisory Committee of September 9, 2020.

- Moved by Rita Smith
- Seconded by Serena Butera

THAT THE Special Education Advisory Committee approves the Minutes of the Special Education Advisory Committee Meeting of **September 9, 2020,** as presented.

CARRIED

B. PRESENTATIONS

- There were no presentations at this time.

C. AGENDA ITEMS

1. SEAC Meeting Procedures – Board By-Laws, Policy No. 100.1

- Superintendent Pizzoferrato provided a summary of the Board By-Laws, Policy No. 100.1 to the group.
- All Committee Members were provided with a copy for future reference.
- Superintendent Pizzoferrato opened the floor to address any questions and concerns.
- Discussion followed.

2. Parent Outreach

2.1 SEAC Brochure

- Upon further review of the current SEAC Brochure it was discovered that some of the information was not up to date.
- Lorraine Smith put a motion forth to update the SEAC Brochure.
- Discussion followed.

2.2 Parent Contact List

- Jennifer Lanese will email the Committee Members to ensure that the information is correct and up to date.
- Once updated, the information would be added to the SEAC Brochure and presented to the Committee Member at November's Meeting for discussion.
- Final consideration would be reviewed by the Communication Sub-Committee.

3. Other Related Items

3.1 Review of the Goals and Vision for 2020-2021

- Chair Racine provided a review of Goals and Vision for School Year 2020-2021.
- This was a review from September's Meeting and the Goals and Vision were also provided in the September's Minutes.
- Superintendent Pizzoferrato suggested to consider including a goal related to Special Education and supporting families of identified students in the virtual school.
- No other new initiatives will be added to the Goals and Visions for School Year 2020-2021.
- The Committee Members discussed SEAC's Goals and Vision in length.

3.2 Surveys

- Many of the Committee Members expressed an interest on creating surveys for our stakeholders.
- Superintendent Pizzoferrato shared that this one also one of the topics discussed at NCPIC's last meeting.
- He further explained that survey consideration will be aligned with NCPIC and the Board to meet the needs of all Board identified areas so as to not create "survey fatigue" and to ensure that outcomes of the surveys are actionable.
- Superintendent Pizzoferrato will maintain contact with Superintendent Forsyth-Sells regarding NCPIC's direction on this topic.
- He closed by advising that any new or additional information will be shared with the Survey Sub-Committee for further review and consideration.

3.3 Presentation by Dr. Sheila Bennett and Terri Pauco

- Superintendent Pizzoferrato announced to the Committee Members that Dr. Bennett is on sabbatical under January 2021.
- Dr. Bennett still expressed an interest to provide a presentation for SEAC, but this will have to wait until she returns from sabbatical.
- At this time it was decided due to current COVID-19 restrictions, SEAC should plan a virtual presentation with a tentative date of May 2021.
- Dr. Bennett will update Superintendent Pizzoferrato with her availability.
- Chair Racine reminded the Committee Members the purpose of Terri Pauco's presentation.
- Terri Pauco wanted to discuss how the Church could make families with special needs children feel more welcome in Church.
- After discussing the topics of the two key-note speakers, Superintendent Pizzoferrato wanted to offer for consideration that the Committee Members plan two separate presentations instead of combining the two key-note speakers into one session.
- He further explained that the key-note speakers would draw individual community interest due to the nature and complexity of their topics.

- This recommendation was supported by the Committee Members.
- Andrew Howcroft put a motion forth to have two separate presentations instead of one presentation.
- Discussion followed.

3.4 Sub-Committees

- Jennifer Lanese emailed the list of Sub-Committees to the Committee Members during the meeting.
- Due to COVID-19 restrictions, the Sub-Committees have been unable to meet as a group.
- Superintendent Pizzoferrato suggested that each Sub-Committee decide as a group when best to meet.
- He further suggested that each Sub-Committee appoint a lead as a representative for each Sub-Committee to share correspondence/updates with Superintendent Pizzoferrato and Jennifer Lanese.
- All appointed Sub-Committee Leads were asked to email Jennifer Lanese this information.

3.5 Student Support Department Intervention

- Superintendent Pizzoferrato presented items related to the supports being offered at the virtual school and the need for families to continue to be their child's advocate while directing their communications to the home school Educational Resource Teachers, (ERTs) so that we can be assured that all students are receiving proper service. It is the partnership between the virtual teacher, the home school and the family that will ensure each child's success. There have been challenges but with these partnerships working collaboratively together, the situation has been improving.

4. Policies Under Review

- The following Policies and Administrative Guidelines are currently being reviewed as part of the cyclical Policy and Administrative Guidelines Review process.
- To be considered, all submissions must identify the specific policy and include your name, phone number, address, and affiliation with Niagara Catholic.

Anonymous or pseudonymous submissions will not be considered

- [Dress Code – Secondary Uniform Policy \(302.6.6\)](#)
- [Elementary Standardized Dress Code Policy \(302.6.10\)](#)
- [Niagara Catholic Parent Involvement Committee Policy \(800.7\)](#)
- [Accessibility Customer Service Policy \(800.8.1\)](#)
- [Complaint Resolution Policy \(800.3\)](#)

- Please submit your feedback to jennifer.pellegrini@ncdsb.com by 4:00 pm on **October 10, 2020**.

D. SEAC REPORTS

1. Learning Disabilities Association of Niagara Region – Madeline Zoelman

- LDANR have begun their literacy and numeracy programs for the Fall 2020 session.
 - 1) Literacy is completely staffed and approximately 79 participants have enrolled.
 - 2) Numeracy is completely staffed and approximately 20 participants have enrolled.
- The SOAR Secondary (transition program) begins the **week of October 19th**.
- To date, they do not have enough participants enrolled in the SOAR (Post-Secondary) program, so they are unsure if they will be offering it.
- They are holding an information night for their programming on **Wednesday, October 14, 2020** at 6:00 pm.
- Their winter programming will be offered online and also using Microsoft Teams.
- Enrolment for their Winter programs opens on **November 23, 2020**.
- This month is LD awareness month! They are hosting a social media campaign. Check out their facebook page for further information. <https://www.facebook.com/LDANiagara/>.

2. Niagara Children's Centre – Dorothy Harvey

- The Niagara Children's Centre (NCC) is running their "***Help Kids Shine***" campaign. This is an annual campaign that runs each year to support Niagara Children's Centre. The Campaign is run in conjunction with Bell Media and 105.7 EZ Rock, 97.7 HTZ-FM and 610 CKTB. This campaign is a vital way for the Centre to share the impact stories, raise awareness about the Centre, and raise much-needed donations to support the Centre.

3. Autism Ontario Niagara Region – Karen Murphy

- NIL Report

4. Down Syndrome Niagara – Pina Palombo

- NIL Report

5. Community Living Welland/Pelham – Andrew Howcroft

- NIL Report

6. Mainstream – Lorraine Smith

- NIL Report

7. Community Living Port Colborne / Wainfleet – Rita Smith

- NIL Report

8. Pathstone Mental Health – Bill Helmeczi

- NIL Report

9. Indigenous Community Member – Kelsey Huxley

- NIL Report

E. STAFF REPORTS

1. Elementary Principals – Chris Kerho

- Chris Kerho shared some good news stories from our Elementary Schools. During his presentation, he shared his screen with the Committee Members to highlight these two stories.

i) *Sacred Heart Elementary School*

- Students from Sacred Heart Catholic Elementary School recognized Orange Shirt Day with the KAIROS Blanket Exercise. This is a unique, participatory history lesson, which was developed in collaboration with Indigenous Elders, knowledge keepers and educators in order to help foster truth, understanding, respect and reconciliation among Indigenous and non-indigenous peoples. Shown below are “**Sacred Heart Stars**”: Lailah, Lidiah and Aidan. These students truly recognize that Every Child Matters!



ii) *St Philomena Catholic Elementary School*

- Below is the new Sensory Hallway that has been developed for students with Special Needs at St Philomena Catholic Elementary School.



2. Secondary Principals – Adele Filice

- Adele Filice shared some good news stories from our Secondary Schools.

i. Saint Francis Catholic Secondary School – Nutrition Program

- As of **Wednesday, October 30th**, Saint Francis Catholic Secondary School re-started their Breakfast Program in a new “grab and go” format. Utilizing gloves and masks, several of the students of the Special Education Classroom help to count out the “grab and go” items, placing them onto the carts and into the bins provided by Niagara Nutrition Partners. Although the format is very different this year, the Special Education Classroom students continue to serve the Saint Francis community each day, helping to provide a healthy start each day to the Phoenix community.
- This new format has provided “hands on” learning opportunities for the Special Education Classroom Students.
- Even though COVID-19 has impacted the way that they do things in the school setting, the Special Education Classroom students still have the opportunity to participate in several “experiential learning” opportunities this semester. Some of the students are participating in a Music class, or in a Physical Education class, or in a Photography class, or in Co-operative Education opportunities. It is nice to see that all of the students have embraced the importance of adherence to health and safety protocols at all times. The administrators and the staff are very proud of all of the students’ dedication to safety, allowing them to participate in additional learning opportunities at Saint Francis.

ii. Lakeshore Catholic – Sobeys’ Bakery Placement

- The store’s manager has indicated that Lauren Patterson is starting to come out of her quiet shell and chatting more with the bakery staff. She is eager to learn and open to instruction. Lauren is getting involved in all facets of the bakery, from cake decorating, to flat icing to packaging and labelling of products to product placement and display. After some time modelling, Lauren is able to assigned duties completely independently. Great job Lauren!

iii. Niagara Catholic Virtual Secondary School

- Niagara Catholic Virtual Secondary School has worked diligently to provide additional supports for their students. Some Educational Assistants (EAs) have been attached to classroom, and the home schools have supported virtual school in many ways. The EAs from home schools have supported their own students that are attending virtual. This is very much appreciated by the Administrators of the Niagara Catholic Virtual School. Principals, VPs, guidance counsellors, ERTs and Child Youth Workers (CYWs) have all been accessible to the Virtual School and have offered support and solutions.
- In terms of IEPs the home school ERT is responsible for completing all of their students’ Individual Education Plan (IEPs) regardless of school location. Both the ERT from the home school and the classroom teacher from Virtual will have access to collaborate when and if needed. The contact information of ERTs from each secondary school will be available to all Virtual teachers in the event they need to collaborate regarding the success of our Niagara Catholic students. In an effort to maintain fluid conversation to the home schools, they will also be notified of the Virtual staff member’s name and

applicable courses in the event they need to reach out to them regarding a student's success.

- Messages continue to go home to inform parents of the processes of the Virtual Secondary School through School Messenger.
- They will continue to work towards creating processes that will support all students at Niagara Catholic regardless of the modality of learning that the student has chosen at this time.

3. Special Education – Danny Giancola

- Program Resource Teachers (PRTs) are offering a workshop that will focus on how to deliver IEP accommodations in a virtual classroom. Two sessions are provided and the ERTs and the classroom teachers from all schools including the Virtual School are welcome to attend. This will be offered through a Virtual Google Meeting.
- The Student Support Department is in the planning stages of offering an in-service for the ERTs that are new to this role.
- eLite is our online platform that allows the submission of documentation by our schools to receive support from our team members. This system eliminates paper copies and allows for much more efficient tracking of services provided. The ERTs and the Principals will be trained on tentative dates set for **October 14 and October 15**. eLite is student-focused and allows both school and team staff to record strategies, recommendations and intervention that has been provided to the student. This record will stay with the student and allows all those involved to see the history of support provided.
- Our technology department and our IEP lead, Frank Napoli have been working to prepare the IEP engine to allow virtual school staff to access IEPs for those students in their class. The home school ERT will remain closely connected to the virtual teacher to provide that important support and collaboration to develop the IEP while in consultation with the parents if necessary.
- Superintendent Pizzoferrato and the Special Education Coordinators have been working with Human Resources to add 12 new EAs to our schools.
- The Student Support Department is in the process of hiring a new Applied Behaviour Analysis (ABA) Lead, a new ABA Facilitator and two new Speech and Language Pathologists (SLPs). We look forward to working with these new hires.

4. Gino Pizzoferrato – Superintendent of Education

- Congratulations to Michael Jacques on his most recent book release. His book is entitled, ***"I Belong, Can I Play"***. Although Michael did not attend October's Meeting, Superintendent Pizzoferrato extended his congratulations to Michael on another successful book launch which was clearly evident by the heavy twitter activity.
- Congratulations Michael, you continue to amaze us! Andrew Howcroft promised to share this with Michael on SEAC's behalf.
- Superintendent Pizzoferrato brought up for discussion, Cohort C student attendance on exam days. The plan is to have Cohort C students attend school on all exam days. This is similar to how the other students in Cohort A and Cohort B would attend school, and not attend school on the two reporting days through the year was shared with SEAC for input. Through discussion, SEAC supports the plan being suggested by Superintendent Farrell and Superintendent Pizzoferrato.

Items for Discussion at Next Meeting:

- Discussion at the end of the meeting regarding the next meeting being virtual with the possibility of an in-person aspect was shared. It was concluded that the Committee Members would be advised of the format of November's Meeting two weeks prior, (i.e., virtual or in-person or a combination of both). This would allow Committee Members to plan their participation accordingly.
- Just prior to the conclusion of the meeting Superintendent Pizzoferrato provided input to the Committee Members regarding questions brought forth by Serena Butera, Student Senate pertaining to her observation at Mary Ward Catholic Elementary after an individual tested positive with COVID-19. Serena explained that she became aware of this situation because her younger siblings attend Mary Ward Catholic Elementary School.
- Superintendent Pizzoferrato opened the floor and addressed questions and comments.
- Further discussion followed.

F. TRUSTEE REPORTS

1. Trustee Burtnik

- Trustee Burtnik thanked Niagara Catholic's staff for going above and beyond to serve our Niagara Catholic families. Even though the challenges are many, Niagara Catholic's focus is on meeting the needs of our students during these unprecedented times.
- Trustee Burtnik is grateful for the staff's dedication and wished everyone a Thanksgiving that is blessed and she reminded the group to never forget that we have Catholic Education that is so blessed.

2. Chair of the Board Fera

- Chair of the Board Fera shared with the group that several weeks ago, a group of NCDSB's trustees were invited to participate in a regional virtual meeting with the other Ontario Catholic School Boards.
- The objective was to discuss the challenges that School Boards have faced during this pandemic.
- Many of the Board's trustees attended the virtual meeting including Director of Education Capriano.
- The Chair of the School Boards and the Vice-Chair of the School Boards made presentations during the virtual meeting.
- According to Chair of the Board Fera's observation, the greatest challenges for most Boards was to meet the needs of the virtual learners.
- He further stressed that one of the challenges was keeping class size lower in order to meet the needs of high risk students who cannot attend school and transferring to virtual learning.
- He also shared that another challenge that most Boards were facing was having to organize, hire and train staff for virtual instruction. He explained that this is a lengthy process that requires a great deal of time which makes it even more challenging at the start of the School Year.

G. STUDENT REPORT

- Serena Butera shared with the Committee Members that the new School Year has brought much change. At Saint Paul Catholic High School, student leaders such as the Student Council and the Athletic Council are initiating activities to engage the student body. Through activities like their version of “*Are You Smarter Than a Fifth Grader*” video, classroom TikTok contests and through the planning and execution of the School’s Pilgrimage, they are providing all students with the opportunity to feel included and enjoy their time at school during this very different year.
- As well, the Student Senate is launching their Mask Sticker fundraiser. Each school will have a customized logo with the slogan “*Conquers COVID*”. Proceeds from each sticker sold will go to individualized charities chosen by the Student Senators. These stickers will be available on School Cash Online very soon!
- Overall, the hybrid learning platform has proven itself to be useful in time management. A few of Serena’s peers who have an IEP are transferring to Virtual Learning to better manage their time and their learning.

H. NCPIC REPORT

- The Niagara Catholic Parent Involvement Committee, (NCPIC), held the last meeting of 2019-2020 electronically on **Thursday, September 10, 2020** at 6:30 pm. The NCPIC welcomed back their members and staff representatives. New attendees to the September meeting were Director of Education Cipriano, Superintendent of Education Pizzoferrato, Superintendent of Education Kinney, and Controller of Facilities Services Euale. Chair Racine represented SEAC that evening too.
- Nomination forms for parent/guardian representatives on the NCPIC closed on **Friday, October 9, 2020**.
- Chair Racine made another appeal to the Committee Members for a volunteer to represent SEAC at the next NCPIC meeting. The next meeting is scheduled for **Thursday, November 5, 2020** at 6:30 pm.
- Any interested Committee Member were asked to email Jennifer Lanese their availability.

I. NOTICES OF MOTION

- **Motion To Update the SEAC Brochure With Current Information.**

Moved by – Lorraine Smith

Seconded by – Pina Palombo

THAT the Special Education Advisory Council will update the SEAC Brochure to ensure that all Agencies’ contact information is correct. Once the SEAC Brochure has been updated, it will be forwarded to the SEAC’s Communication Sub-Committee for review and approval.

CARRIED

- **Motion To Have Two Separate Presentations Instead of a Combined Presentation.**

Moved by – Andrew Howcroft

Seconded by – Madeline Zoelman

THAT the Special Education Advisory Council will arrange two separate presentations, one presentation with Dr. Bennett as the key-note speaker and one presentation with Terri Pauco as the key-note speaker due to the complexity and content of their topics.

CARRIED

J. FUTURE MEETINGS / INFORMATION ITEMS

- Due to the COVID-19 restrictions, there is nothing to report at this time.

K. MOMENT OF SILENT REFLECTION FOR LIFE

- Chair Racine asked all attendees to observe a moment of silence during these uncertain times.

L. NEXT MEETING

- **Wednesday, November 4, 2020 at 6:30 pm** – Microsoft Teams Meeting due to the current COVID-19 restrictions. The Committee Members would be notified by email the format of the meeting.

M. ADJOURNMENT

- Moved by Andrew Howcroft
- Seconded by Rita Smith

THAT the **October 7, 2020** meeting of the Special Education Advisory Committee be adjourned.

CARRIED

- This meeting was adjourned at 8:30 pm.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
NOVEMBER 24, 2020**

PUBLIC SESSION

**TITLE: FACILITIES SERVICES ENVIRONMENTAL INITIATIVES:
ECOSCHOOLS PROGRAM OVERVIEW**

The Facilities Services Environmental Initiatives: EcoSchools Program Overview
Report is presented for information.

Prepared by: Elizabeth Davies, Administrative Assistant to the Controller of Facilities Services
Clark Euale, Controller of Facilities Services

Presented by: Clark Euale, Controller of Facilities Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: November 24, 2020



REPORT TO THE BOARD NOVEMBER 24, 2020

FACILITIES SERVICES ENVIRONMENTAL INITIATIVES: ECOSCHOOLS PROGRAM OVERVIEW

BACKGROUND INFORMATION

Since 2005, EcoSchools Canada's award-winning certification framework has provided independent reporting and recognition for schools and environmental education centres. Reaching about 1 million students annually, EcoSchools is the largest bilingual, voluntary environmental certification program for K-12 schools in Canada.

Participation in the program allows students, teachers, school administrators, custodians, and parents to get a clear picture of their current environmental practices and take action to reduce their environmental footprint.

Each year, schools apply for certification by undertaking environmental actions, campaigns, and projects, and then recording them in the online EcoSchools Certification Application (ECA) to earn points. At the end of the year, school applications are assessed based on a standard established over 10 years of benchmarking and are awarded a final certification level.

EcoSchools is aligned with the Ministry of Education's framework for environmental education and is the only environmental program that involves both Curriculum and Facilities to develop a systematic approach to conservation. It strives to inspire, engage and empower today's youth to make a difference while developing active citizenship skills and ecological literacy by responding to the increasingly urgent issue of climate change.

EcoSchools helps schools reduce energy consumption, minimize waste, green school grounds and teach staff and student to become more ecologically literate while providing leadership opportunities for students.

The strategic direction of Facilities Services over the next 3 to 5 years will be the prioritization of energy and sustainability with an emphasis on conservation and education. Current Board policies related to the environment and sustainability include the Bottled Water Policy and the Environmental Stewardship Policy.

In support of the Bottled Water Policy, Facilities Services will endeavor to promote the use of municipal water sources over the use or sale of bottled water where possible. We will support this Policy by implementing a program to install water bottle filling stations in all facilities owned and operated by Niagara Catholic.

Regarding the Environmental Stewardship Policy, Facilities Services will endeavor to continue to build upon the proven EcoSchools Program, and broaden the spectrum to include waste audits, energy audits, and energy conservation programs to reduce the carbon footprint of our schools, all of which will be shared with staff and students in order to encourage education, friendly competition and environmental stewardship. We are also expanding the building automation systems of our facilities across the Board. Building automation systems (BAS) permit real time management of the mechanical and electrical building systems and components, ensuring the smooth and efficient operation of our buildings. As we replace

system components at the end of their useful life, Facilities Services will continue to upgrade our operational systems to the highest level of energy efficiency possible while maintaining fiscal responsibility.

The EcoSchools Program is a success story for Niagara Catholic. It's goals were to promote the education of environmental conservation and sustainability among staff and students, while partnering with Facilities Services to encourage long term change and reduce our carbon footprint. This has been a challenging year for our staff and students to say the least. We expected little participation from our schools and would have understood given the circumstances. I'm pleased to say that with the leadership and encouragement of our EcoSchools Coordinator, Elizabeth Davies, we are well on our way to our 12th year of participating in this program with 46 of 57 schools currently registered. This is indicative of the importance that our staff and students place on the environment and sustainability.

The Facilities Services Environmental Initiatives: EcoSchools Program Overview
Report is presented for information.

Prepared by: Elizabeth Davies, Administrative Assistant to the Controller of Facilities Services
Clark Euale, Controller of Facilities Services

Presented by: Clark Euale, Controller of Facilities Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: November 24, 2020

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
NOVEMBER 24, 2020**

PUBLIC SESSION

TITLE: FINANCIAL REPORT AS AT OCTOBER 31, 2020

<p>The Financial Report as at October 31, 2020 is presented for information.</p>
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Prepared by: Giancarlo Vetrone, Superintendent of Business & Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business & Financial Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: November 24, 2020

Niagara Catholic DSB
2020-21 Interim Financial Report

For the Month Ending October 31

Summary of Financial Results

(\$Thousands)	Estimates	Forecast	In-Year Change	
			\$	%
Revenue				
Operating Grants	232,593	228,687	228,687	98.3%
Capital Grants	23,207	23,781	23,781	102.5%
Other	11,713	14,721	14,721	125.7%
Total Revenue	267,513	267,189	267,189	99.9%
Expenditures				
Classroom	203,845	207,907	207,907	102.0%
Other Operating	7,610	7,986	7,986	104.9%
Transportation	10,767	10,937	10,937	101.6%
Pupil Accomodation	39,532	40,076	40,076	101.4%
Other	5,631	5,631	5,631	100.0%
PSAB Adjustments	128	128	128	100.0%
Total Expenditures	267,513	272,665	272,665	101.9%
In-Year Surplus (Deficit)	-	(5,476)	(5,476)	#DIV/0!
Prior Year Accumulated Surplus (Deficit)	10,440	10,440	-	0.0%
Accumulated Surplus (Deficit) for Compliance	10,440	4,964	(5,476)	(52.5%)

Changes in Revenue

- Revenue was adjusted for decline in enrolment related to home school and additional CoVid funding to respond to emerging pressures throughout the year. The reconciliation of total CoVid funding will be reflected in the revised estimates

Change in Expenditures

- Increase in staffing since our Original Estimates in June:
 - Regular Teaching Staff increase 27.0 FTE, Education Assistants (E.A.) 5.0 FTE, 1.0 Chaplain, 0.80 Speech and Language

Change in Reserve

- Our reserve position is anticipated to be adjusted down by approximately 50% of the 2019-2020 position.

Change in Surplus/Deficit

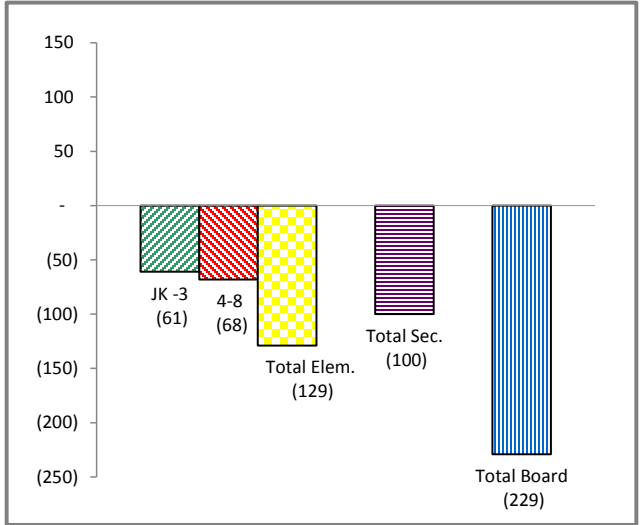
- Our initial estimate of our surplus/deficit exceeds our 2% compliance. However, our reconciliation of our current position will be highlighted in our Revised Estimates presented in early December.

Summary of Enrolment

ADE	Revised	Forecast	In-Year Change	
	Estimates		#	%
Elementary				
JK -3	6,588	6,527	(61)	-0.9%
4-8	7,468	7,400	(68)	-0.9%
Total Elementary	14,056	13,927	(129)	-0.9%
Secondary <21				
Pupils of the Board	6,294	6,217	(77)	-1.2%
Other Pupils	48	25	(23)	-47.9%
Total Secondary	6,342	6,242	(100)	-1.6%
Total	20,398	20,169	(229)	-1.1%

Note: Forecast will be based on October 31st count date

Changes in Enrolment: Budget v. Forecast



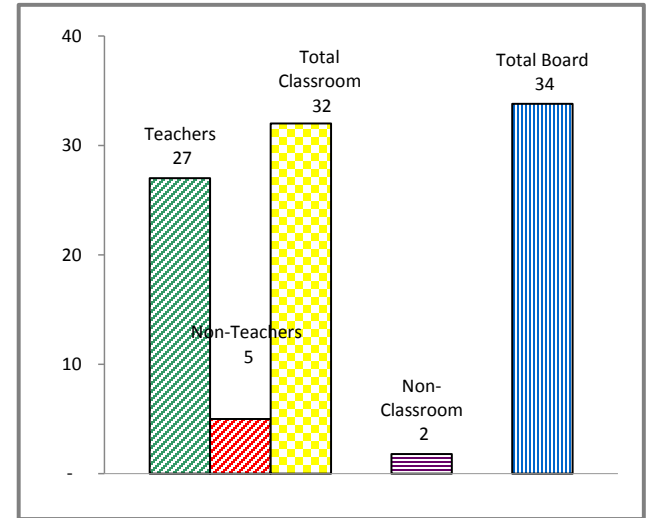
Highlights of Changes in Enrolment:

-

Summary of Staffing

FTE	Revised	Forecast	In-Year Change	
	Estimates		#	%
Classroom				
Teachers	1,213	1,240	27	2.2%
Non-Teachers	766	771	5	0.7%
Total Classroom	1,979	2,011	32	1.6%
Non-Classroom	247	249	2	0.7%
Total	2,226	2,260	34	1.5%

Changes in Staffing: Budget v. Forecast



Highlights of Changes in Staffing:

-

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
NOVEMBER 24, 2020**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
CALENDAR OF EVENTS – DECEMBER 2020**



DECEMBER 2020

SUN	MON	TUE	WED	THU	FRI	SAT
First Sunday in Advent—Faith		1 Annual Organizational Board Meeting CW Meeting	2 SEAC Meeting	3	4	5
6 Second Sunday in Advent—Hope	7	8 SAL Meeting	9	10	11	12
13 Third Sunday in Advent—Joy	14	15 BD Meeting	16	17	18	19
20 Fourth Sunday in Advent—Love	21	22	23	24 Christmas Eve	25 Christmas Day	26
Christmas break December 21, 2019– January 1, 2020						
27	28	29	30	31 New Year's Eve		

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
NOVEMBER 24, 2020**

PUBLIC SESSION

**TITLE: TRUSTEE INFORMATION
OCSTA 2021 VIRTUAL CATHOLIC TRUSTEES SEMINAR**



Ontario Catholic School
Trustees' Association



2021 VIRTUAL CATHOLIC TRUSTEES SEMINAR

November 2, 2020

MEMO TO: Trustees, Directors of Education, and Student Trustees
— All Catholic District School Boards

CC: Board Secretaries and Administrative Assistants
OCSTA Directors and Staff

FROM: Margaret Binns, Director of Administrative Services

RE: **OCSTA 2021 Virtual Catholic Trustees Seminar – January 16 (via Zoom)**

ATTACHMENT: Preliminary Program

2021 Virtual Catholic Trustees Seminar – January 16

We are pleased to invite Trustees, Directors of Education, and Student Trustees of Ontario Catholic District School Boards to attend OCSTA's 2021 Virtual Catholic Trustees Seminar, which will be held on Saturday, January 16th, 2021. As we continue to move forward during this challenging time, this event offers the opportunity for OCSTA members to:

- ***Gather in prayer*** as a provincial community of Catholic school board leaders.
- ***Learn*** more about current and emerging issues in Catholic education.
- ***Engage*** subject experts in discussion on issues important to your role as a guardian and advocate for Catholic education.
- ***Participate*** with other Trustee peers across the province in what promises to be an enriching and empowering event.

Please see further details below and click [here](#) to register for the Virtual Catholic Trustees Seminar.

Catholic Trustees Seminar – Registration and Event Information

REGISTRATION

Fee: The registration fee set for this year's seminar is based on actual costs associated with hosting this event on a virtual platform and includes speakers' and vendors' fees.

\$75.00 + HST (\$75.00 + \$9.75 HST = \$84.75)

(applicable to Trustees, Student Trustees and Directors of Education)

Please ensure a separate registration is completed for each participating delegate.

Click [here](#) to register.

CANCELLATION POLICY

Up to December 4, 2020 – full registration fee will be refunded;

December 5 to 18, 2020 – 50% of the registration fee will be refunded;

After December 18, 2020 – no refunds under any circumstances.

All cancellations must be submitted in writing to Marie Palombi at mpalombi@ocsta.on.ca.

Substitutions welcomed.

EVENT INFORMATION

Program details/event link will be emailed to you prior to the event.

Once you receive your event link, please remember to copy and paste the link into your calendar for easy access on the day of the event.

With workshops and panel discussions on a range of topics such as strengthening the home, school parish relationship, strategic considerations and opportunities regarding school board capital decisions and trauma-informed schools, you don't want to miss OCSTA's first virtual Catholic Trustees Seminar.
(See attached Preliminary Program for more details.)

[Register](#) today!!!



FORWARD IN FAITH & UNITY



Ontario Catholic School
Trustees' Association



SATURDAY, JANUARY 16

- 8:00am** **ONLINE REGISTRATION**
- 9:00am** **OPENING REMARKS**
Todd Lalonde, Seminar Chair, OCSTA
- 9:10am** **PRAYER & REFLECTION**
Fr. Patrick Fitzpatrick, OCSTA Chaplain
- 9:30am** **KEYNOTE ADDRESS: "Forward in Faith and Unity"**
Fr. James Mulligan, Author – Renewing Faith: Revitalizing the School-Parish Relationship, A Pastor's Journal, Catholic Education; The Future is Now
- 10:30am** **PRESIDENT'S REPORT and Q & A**
Patrick J. Daly, President, OCSTA
- 11:15am** **THE HONOURABLE STEPHEN LECCE, Minister of Education**
- 12:00pm** **BREAK – Peter Katz Presentation (tentative)**
- 12:45pm** **WORKSHOPS**
- SCHOOL BOARD CAPITAL DECISIONS: STRATEGIC CONSIDERATIONS, CHALLENGES and OPPORTUNITIES**
Sharon Hobin, Chair Dufferin-Peel CDSB
Michael Bellmore, Chair, Sudbury CDSB and Vice President, OCSTA
 - CONSIDERATIONS, POLICIES and PROCEDURES REGARDING PERFORMANCE APPRAISALS for DIRECTORS OF EDUCATION**
Ted Doherty, Executive Director, Ontario Education Services Corporation (OESC)
Colleen Landers, Trustee, Northeastern CDSB
Mark Mullan, Chair, Ottawa CSB
 - TRAUMA-INFORMED SCHOOLS**
Diane Mullane, Mental Health Lead, Durham CDSB
Jennifer Angelo, Mental Health Lead, Peterborough, Victoria, Northumberland and Clarington CDSB
 - CARING FOR OUR COMMON HOME**
Lindsay Bruce, Executive Director, Eco Schools Canada
Sierra Frank, Program Director, Eco Schools Canada
School Board Panel - TBC
 - STAYING UNITED IN FAITH WHILE APART – Student Trustee Workshop**
John MacMullen, Associate Director for Parish Youth Ministry, Office for Catholic Education
- 1:45pm** **HOME, SCHOOL, PARISH – Panel Discussion**
School Board Panel - TBC
Facilitator - Anne O'Brien, Director of Catholic Education, OCSTA
- 2:45pm** **CLOSING REMARKS and ADJOURNMENT**
Including unveiling of the 2021 Catholic Education Week song